

**Town of Bow Island
Minutes
Regular Meeting of Council December 14, 2009**

Resolution #2009-12-01 to #2009-12-13

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on December 14, 2009. A quorum of Council being present Mayor Hyland called the meeting to order at 6:10 p.m.

Present: Mayor Alan Hyland
Councillors: Vern Beck
John Brocklesby
Dennis Knapik
Nan MacLean
Gordon Reynolds
Town Manager: Anna-Marie Bridge
Recording Secretary: Monique Kusters
Regrets: Councillor: Dale Meier

2. Agenda

2009-12-01 Moved by Councillor Knapik “The agenda be approved as presented.”

Carried

3. Minutes

a) **November 23, 2009 Council Minutes**

2009-12-02 Moved by Councillor Brocklesby “The minutes of the regular meeting of Council held on November 23, 2009 be approved as presented.”

Carried

4. Business Arising from the Minutes

Joint Board

Re: Assessment Review Board

New guidelines will be issued by Municipal Affairs in January 2010.

5. New Business

a) **Projects**

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Re: 2009 Municipal Sponsorship Program

The Municipal Sponsorship Program Grant is available again in 2010 with a deadline for applications being January 15, 2010. Council discussed which projects to apply for and decision will be made at the January 11, 2010 meeting of Council.

b) Youth Connection Program Contract

To apply for renewal of the Youth Connection Program Contract with the Town of Bow Island acting as the Unit Authority.

2009-12-03

Councillor Brocklesby moved “Mayor Hyland be allowed to sign the Youth Connection Program Contract application on behalf of the Town of Bow Island as the Unit Authority.”

Carried

**c) 2012 Centennial Celebration
Re: Selection of Date**

The proposed date by Bow Island Tourism Committee is June 28 – July 1, 2012.

2009-12-04

Moved by Councillor MacLean “The 2012 Centennial Celebration be held on June 28 – July 1, 2012.”

Carried

2009-12-05

**d) Utilities
Re: Uncollectible Accounts**

To write off outstanding utility account balances for individuals who no longer reside in the Town of Bow Island.

2009-12-06

Moved by Councillor Beck “The Town write off the uncollectible utility accounts in the amount of \$7,929.45.

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Carried

- e) Utilities
Re: Transfer to Taxes**

To transfer outstanding utilities to property taxes.

2009-12-07

Moved by Councillor MacLean “The Town transfer the outstanding utilities to the respective tax accounts for a total amount of \$1,779.77.”

Carried

- f) Bow Island Economic Development Committee
Re: Appointment of Member**

Appoint Shirley Wilson as member to the Bow Island Economic Development Committee for the duration of the CAF Projects.

2009-12-08

Moved by Councillor Reynolds “To appoint Shirley Wilson to the Bow Island Economic Development Committee until the Community Adjustment Fund projects are completed.”

Carried

- g) Budget
Re: 2010 Operating Budget**

Approval of the 2010 Operating Budget.

2009-12-09

Moved by Councillor Brocklesby “To approve the 2010 Operating Budget as presented.”

Carried

6. Correspondence

The Correspondence listing was accepted as information.

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7. Reports

a) Council

- Southern Alberta Waste to Energy** Councillors Beck and Brocklesby attended the Southern Alberta Waste to Energy meeting. The committee is looking into how to handle cardboard.
- Highway 3 Services Commission** Mayor Hyland informed Council the deadline for tender submissions has been extended to December 22, 2009. The formation of the commission has been approved by the Government of Alberta.
- 40 Mile Park** Councillor Beck attended the Annual General Meeting of the 40 Mile Park on December 2, 2009. The ownership of the Park was discussed at this meeting.
- Entre-Corp** Mayor Hyland attended the Entre-Corp meeting on December 8, 2009. Due to the increase in loans Community Futures Entre-Corp may hire one additional person to assist current staff.
- FCSS** Mayor Hyland attended a FCSS meeting and also the FCSSAA Conference in Edmonton.
- Municipal Planning Committee** Councillors Brocklesby & Knapik attended a MPC meeting on December 3, 2009. A relaxation to the front yard setback of .92m for single family dwelling was granted. The MPC also discussed a request to relax the side yard setback for a deck.
- Canadian Badlands** Councillor MacLean informed Council Canadian Badlands has a new website with references to Bed & Breakfast reservations.
- Recreation Board** Councillor MacLean attended the Recreation Board supper meeting on December 1, 2009. Renovations are being made to the equipment room at the arena so it can be used as a girls change room.
- South Saskatchewan River Basin** Mayor Hyland attended the South Saskatchewan River Basin meeting on December 8, 2009. Discussed at the meeting was how water usage & land usage will be affected in the future.

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b) Town Manager

Wages at Work

Finance Manager Regina Krooshoop & Town Manager Bridge attended the Wages at Work Workshop in Medicine Hat on November 26, 2009. It is recommended all bank time be taken within 3 months of accrual.

**Grants
Consulation
Workshop**

Finance Manger Regina Krooshoop & Town Manager Bridge attended Grants Consulation Workshop in Lethbridge on December 8, 2009 to discuss the current grant process and what improvements can be made.

4th Street East

The 4th Street East Project Committee met to discuss the cost estimates which have been provided by the Engineers. The closing date for tenders is December 15, 2009 at 2:00 p.m.

2009-12-10

Moved by Councillor Reynolds "To approve an increase in the engineering fees of Phase One of 4th Street East from \$27,300. to \$53,000 due to change of scope."

c) Public Works

The Public Works Report was accepted as information.

8. In Camera

a) Water Treatment Plant

2009-12-11

Councillor Reynolds moved "The meeting go in camera at 7:50 p.m."

Carried

2009-12-12

Councillor Brocklesby moved "The meeting revert to regular Council at 8:20 p.m."

Carried

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10. Adjourn

2009-12-13

Councillor Beck moved “The meeting be adjourned at 8:21 p.m.”

Carried

MAYOR

TOWN MANAGER