

**Town of Bow Island  
Minutes  
Regular Meeting of Council October 11, 2011**

**Resolution #2011-10-01 to #2011-10-11**

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on October 11, 2011. A quorum of Council being present Mayor Reynolds called the meeting to order at 6:05 p.m.

Present: Mayor Gordon Reynolds  
Councillors: John Brocklesby  
Alan Hyland  
Dennis Knapik  
Nan MacLean  
Marjorie Moncrieff  
Lyle Tuchscherer  
Town Manager: Anna-Marie Bridge  
Recording Secretary: Regina Krooshoop  
Other Present: Jamie Rieger, Commentator Reporter

**2. Agenda**

**2011-10-01** Moved by Councillor Knapik “The agenda be approved as submitted.”

**Carried**

**3. Minutes**

**a) Council Minutes – September 26, 2011**

**2011-10-02** Moved by Councillor Brocklesby “To adopt the minutes of the regular meeting of Council held on September 26, 2011 as circulated.”

**Carried**

**4. Business Arising from the Minutes**

**a) Credit Card Policy**

**2011-10-03** Moved by Councillor Hyland “To adopt Policy A-00-16 with the amendment.”

**Carried**

**2011-10-04** Moved by Councillor Brocklesby “To order a Master Card for the Bow

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Island Municipal Library.”

**Carried**

**5. New Business**

- a) Bow Island Golf Course  
Re: Road to Golf Club**

**2011-10-05**

Moved by Councillor Tuchscherer “The Town undertake the temporary repairs to the Bow Island Golf Club roadway with funds being utilized from the 2011 Operating Budget and a donation from the Bow Island Golf Club of \$1,000.00.”

**Carried**

- b) Bow Island Emergency Services  
Re: JEPP Grant**

**2011-10-06**

Moved by Councillor Brocklesby “The Town apply for a JEPP Grant to purchase analog digital radios for Bow Island Emergency Services and the project be funded from Fire Equipment Reserves.”

**Carried**

- c) Bow Island Emergency Services Fundraising Association  
Re: Accounts Receivable**

**2011-10-07**

Moved by Councillor MacLean “The Town transfer from Fire Vehicle Reserves \$49,862.66 to pay Bow Island & District Emergency Services Accounts Receivable.

**Carried**

**6. Correspondence**

The Correspondence listing was accepted as information

**7. Reports**

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**a) Council**

- Recreation Board** Councillor Moncrieff attended the Recreation Advisory Board meeting on October 4, 2011. Councillor Moncrieff informed Council: the new soccer pitch has the sod in now; Centennial Celebration Information pamphlets and registration will be sent out with the utility bills; the ice at the arena is in; Bow Island Minor Hockey have twenty-five children registered for the session to attract children to play hockey who aren't currently playing; there were some concerns about the Multiplex with the downspouts, the sloping sidewalks and the need of gravel; the Terry Fox Run had six people attend. Councillor Moncrieff also inquired if we need a policy for rental fees for the Multiplex. Her report was accepted as information.
- Chamber of Commerce** Councillor Tuchscherer attended the Chamber of Commerce Meeting on October 5<sup>th</sup>, 2011.
- Fire Liaison** Councillors Knapik and Tuchscherer, Town Manager Bridge along with Mayor Reynolds attended the Fire Liaison Meeting on October 5<sup>th</sup>, 2011.
- AUMA Convention** Mayor Reynolds, Councillors Brocklesby, Hyland, Tuchscherer, and Knapik along with Town Manager Bridge attended the annual AUMA Convention September 26<sup>th</sup> to 30<sup>th</sup> in Calgary. Mayor Reynolds will submit his report at the next regular council meeting.
- AUMA Report** Councillor Brocklesby attended the Alberta Infrastructure session and the Small Communities session. His report was accepted as information.
- FCSS** Councillor Hyland attended the FCSS meeting on September 27<sup>th</sup>, 2011.
- 2011-10-08** Councillor Hyland moved "The Town of Bow Island sign a five year vehicle lease agreement on behalf of Forty Mile Regional FCSS".
- Carried**
- Library Board** Mayor Reynolds attended the Library Board meeting on October 3<sup>rd</sup>, 2011. He informed Council elections were held; Jody Knapik has stepped down as chairperson; Sara Nieboer is the new chairperson; Michelle Verhoeven-Hoehn is the new secretary.

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**Alberta Transportation** Representatives from Council met Alberta Transportation at the AUMA Convention with regards to the Force Main, Lift Station #1 and Highway 3 Proposal. Councillor Tuchscherer recommended we should write a letter and make our wishes known to the engineers.

**Alberta Environment** Mayor Reynolds and other members of Council met with Alberta Environment at the AUMA Convention and discussed drainage issues in Westview Crescent and in the Industrial Subdivision.

**Trade Show** Council and MPE Engineering representatives talked to a Company about a product which they sell. This product is added to the soil for the road base in the construction phase. The product is moisture resistant and replaces the need to place filter cloth in roads. It will also help prevent frost boils.

**b) Town Manager**

**AUMA Convention** Town Manager Bridge attended a pre-convention session on Municipal Liability. Town Manager Bridge will be taking Risk Management On-Line Courses

**Staff Luncheon** Town Manager Bridge thanked Council from all the staff for the Staff Luncheon which was held on October 4. This was a great opportunity for the staff and council to get to know each other in a relaxing atmosphere.

**Fortis** Town Manager Bridge met with Merlin MacNaughton from Fortis this past week. He advised Town Manager Bridge the Town does not currently have a lineman living in Bow Island as Ross McPhillips is now with the drafting department and the other individual is currently off of work. The Town is being serviced from the Redcliff and Taber areas, which seems to be working fine. He also advised Town Manager Bridge the boundaries for the different areas may change; however, this will not affect Bow Island. Town Manager Bridge informed Council if they notice the service is deteriorating, please advise her so she can pass the concerns along to Mr. MacNaughton.

**RCMP** Town Manager Bridge and Mayor Reynolds met with the Sgt. Shawn Hodgins on October 6. Sgt. Hodgins advised the Bow Island/Foremost

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Detachment members are being more visible in the communities. Whether it just be by driving around, stopping in at different sporting events or assisting coaching for different sports this is something he encourages all the members to take part in to be more visible. They have noticed a decrease in the Sunday partying within the last 6 months. If there are any concerns Sgt. Hodgins requested we contact the detachment to enable them to deal with any issues which they are not aware of.

**c) Bylaw Officer Report**

The Bylaw Officer report was accepted as information.

**8. In Camera**

**2011-10-09** Councillor Knapik moved “The meeting go in camera at 7:24 pm.”

**Carried**

**Jamie Rieger and Regina Krooshoop departed at 7:25 pm**

**2011-10-10** Councillor Brocklesby moved “The meeting revert to regular Council at 7:46 pm.”

**Carried**

**9. Adjourn**

**2011-10-11** Councillor Hyland moved “The meeting be adjourned at 7:47 p.m.”

**Carried**

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**MAYOR**

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**TOWN MANAGER**